



PERMITS & INSPECTION SERVICES
PARK ENTERPRISES LTD.
“Inspections by People Who Care!”

Private Swimming Pools & Hot Tubs - Building Permit Application Checklist

Note: All applications must provide sufficient information to show that the proposed work will conform to the National Building Code-Alberta Edition and whether or not it may affect adjacent properties.

Please submit the following:

- Permit Application
 - Signature
 - Mailing Address
 - Contact Number
 - Email Address
 - Payment Method
 - Blue sign/fire number, civic address, legal description and/or land location
 - Project value
 - Detailed description of work
- Development Permit *(if required by the Municipality. Check with your local jurisdiction)*
- Site Plan showing location and size of the proposed hot tub or pool, property lines, dimensions, adjacent buildings and/or structures, north arrow etc.
- For in ground pools only: complete set of engineered plans and specifications for the construction of the pool
- Specification or plans indicating:
 - If a fence is existing and its height
 - If a locking gate is present on the property
 - Confirmation of a lockable cover in conformance with ASTM F1346-91 standards for safety covers

NOTEWORTHY ITEMS

- ★ Including temporary above ground or permanent below ground installations
- ★ If you are planning to place your hot tub or temporary pool on a deck, additional structural requirements will apply
- ★ A swimming pool is classified as a structure, basin or tank containing an artificially created pool of water used for swimming, recreation, bathing, diving, wading, healing or therapy, religious rituals or other purposes.
- ★ For more information see the Safety Tip Brochures provided by the Safety Codes Council at www.safetycodes.ab.ca/permits-inspections/safety-tips/
- ★ Complete site locates prior to construction to ensure safe construction and placement of structures as various codes contain regulations pertaining to construction near or over utility services