

Relocation of Shipping Container - Building Permit Application Checklist

Note: All applications must provide sufficient information to show that the proposed work will conform to the National Building Code-Alberta Edition and whether or not it may affect adjacent properties.

Please submit the following:

- Permit Application
 - Signature
 - Mailing Address
 - Contact Number
 - Email Address
 - Payment Method
 - Blue Sign/Fire Number, Civic Address, Legal Description and/or Land Location
 - Building Use
 - Detailed Description of Work
 - Development Permit (*if required by the Municipality. Check with your local jurisdiction*)
 - Site Plan showing the location of the proposed container, property lines, dimensions, adjacent buildings and/or structures, utility locates, north arrow, etcetera
 - Floor Plan & elevations of the shipping container or photos of the container to be used, clearly identifying the use of the shipping container and what types of materials it will contain
 - Foundation Details - will it be going on any type of foundation or placed on the ground surface
 - Professional Involvement documentation where applicable (*such as when modifying an existing shipping container for a new use*)
 - Additional Information as required
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NOTEWORTHY ITEMS

- ★ If the shipping container is altered in any way, professional involvement is required
- ★ A shipping container is manufactured for transportation/storage of goods. Even though it may be used for personal storage, it is considered a structure under the National Building Code - Alberta Edition and is considered to be relocating a structure and therefore a building permit applies
- ★ If a shipping container is used for alternate occupancies such as storage bays, the building code will be applied with applicable code requirements based on the proposed occupancy of the shipping container
- ★ Complete site locates prior to construction to ensure safe construction and placement of structures as various codes contain regulations pertaining to construction near or over utility services.
- ★ The Safety Codes Council has completed appeals regarding permitting for shipping containers and it has been confirmed at this level that permitting requirements apply to the relocation and use of shipping containers and code rules applicable based on the proposed occupancy of this shipping container