



# PERMITS & INSPECTION SERVICES

# **PARK ENTERPRISES LTD.**

## **“Inspections by People Who Care!”**

### **Solid Fuel Burning Appliance - Building Permit Application Checklist**

*Note: All applications must provide sufficient information to show that the proposed work will conform to the National Building Code-Alberta Edition and whether or not it may affect adjacent properties.*

#### **Please submit the following:**

- Permit Application
  - Signature
  - Mailing Address
  - Contact Number
  - Email Address
  - Payment Method
  - Blue sign/fire number, civic address, legal description and/or land location
  - Use of building where unit is placed
  - Detailed description of work
- Development Permit *(if required by the Municipality. Check with your local jurisdiction)*
- Floor Plan / layout drawing(s) drawn to scale showing the placement of the appliance and clearances to adjacent walls and what non-combustible material the appliance will be placed on (IE: tile, stone, concrete etc)
  - Must indicate location of carbon monoxide alarm
- Copy of manufacturer's installation specifications
- Reference to or photo of unit certification
- Additional information as required

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#### **NOTEWORTHY ITEMS**

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- ★ Includes wood or pellet burning stove or fireplace
- ★ A WETT inspection is not part of your building permit application or associated with building code requirements.
- ★ Find a certified WETT inspector in your area: <https://www.wettinc.ca/searchtips.html>
- ★ Photos may be required to be submitted during installation of appliance
- ★ See sample installation layout template to assist with construction detail submission
- ★ For more information see the Safety Tip Brochures provided by the Safety Codes Council at [www.safetycodes.ab.ca/permits-inspections/safety-tips/](http://www.safetycodes.ab.ca/permits-inspections/safety-tips/)